

## **Proposal Contents**

Here are the contents of your 3-page proposal

### **Introduction**

In your introduction, you briefly describe the context of your project. You should briefly establish the link between the project and/or your personal or professional interests.

It should state your main research or project question and provide an explanation of the background.

A quick indication of the most important materials you have reviewed on the topic will be a very good addition.

Make sure you write in a simple language for common reader.

### **Main Statement**

Two or a maximum of three sentences should suffice to clearly write your statement that could be any of the following: a hypothesis that you seek to examine, a research question, a project statement or a clear objective.

The importance of this statement is that it creates a clear focus and limits that prevent you from wandering around.

### **Methodology**

This part presents the methods, materials and overall approach you will use in examining your question or doing your project. For the thesis, are you using a qualitative or quantitative approach? How are you collecting your data and which samples you are using. How are you analyzing your data?

In this section, it is important to also describe the limitations and challenges that you need to overcome or that limit the scope of your findings and project.

You are not supposed to include your findings here.

**Preliminary results**

Because you have been working on this project/thesis since Module 3, you may present any findings/ discovery you have obtained. You may discuss how they correspond to the overall statement of your thesis. If you are doing an advanced project, it is important to state where you are and what you have found. At this stage, what matters is to be open and frank about your work so you can get valuable feedback from your peers.

**Work plan including timetable**

Provide a simple timeline indicating the various stages (with deadlines) to complete your work, preferably in a table format.

You may briefly discuss some of the hurdles you will have to overcome.

**Implications of your current profession or professional development plan, if any**

What do you think is the new thinking or knowledge your thesis/advanced project will contribute to your study, or to your workplace or community?

What will be its implications for your current profession, your personal development plan, or your intellectual breadth or curiosity?

**Preliminary list of references/bibliography**

In this section, you should list the major sources of the ideas, concepts and data used in the proposal and your research/advanced project so far. All the statements you have made must be backed.